

BOARD OF DIRECTORS

PREVENTION CERTIFICATION BOARD OF NEW HAMPSHIRE

Zoom ONLY Meeting Minutes – December 5, 2024

10:00am - 12:00pm

Attendees: Sarah Shanahan, Hannah Owen, Ryan Barry, Martha Bradley, Emily McMaster, Kandyce Mohan, Greg Williams, Julie Yerkes, Carrie McFadden, Marissa Carlson, Melissa Lee, Kimbly Wade, Kristie Curtis

1. Call to Order – Moment of Silence – 10:07 am
2. Consent Agenda – Carrie moves to approve, Sarah seconds, Julie Abstains, All Approve
 - a. Minutes
 - b. Consultant's Report
 - c. Treasurer's Report

3. Old Business

- a. Contract with NH Student Assistance Network

- i. Prevention Conference

1. Funding and PCBNH's role at the conference

Conference (5/12/25) to be held at Grappone Conference Center

3 Planning Mtgs

Soliciting Sponsors, Vendors, Speakers, Keynote

Funded by NH Tobacco Prevention & Cessation -80k Training 20K for Conference

Will provide 6 hrs of CEUs, free registration for SAPs

MOU between JSI + Board, Board's Role is to Process Registrations

Hannah- Admin and Emily- Events Coord. Will work together to secure space, refreshments, IT, logistics

Greg moves to move forward with partnership w/JSI to host Conference, Marissa seconds, All approve

4. Administrator Update

- a. Officer terms
- b. Conflict of Interest forms

Looking for officer terms

No new CPSs, 4 Applications in process

1 new ACPS, 1 new ACPS in process

5 ACPS Total

October office hours – 1 attendee

November office hours – 2 attendees

Question about recertification after a lapse in 2020

Requires – Recert Application & 20 hours of CEUs for every year lapsed

Will move recert requirements out of announcements on website and into a more accessible location

5. Peer Review

Growth Partners Application for Pre Approval

Had requested exemplar CEU application- Evaluation has to include learning objectives

Due date for log-January 30th for All pre-approved partners

How do we ensure attendance at virtual trainings? (Camera on, attendance at beginning + end, active participation)

Will get language from NH ADACA & PTTC

Julie to Schedule Peer Review Committee onboarding for Melissa.

6. Communications Committee

a. Quarterly Newsletter

Newsletter to go out Monday

CPS of the Quarter -Victoria Harris

CPS Spotlight for 20 Years of Service -Drew Brown

Next CPS of the Quarter -Liz Brochu

Going forward will include a welcome to new CPS (Add Permission to be included in newsletter checkbox to application)

Also send to BDAS Prew.

newsletter

Prevention Core Competencies Training 3/3- 3/5

Send info to BDAS Newsletter

7. Events Committee

a. Thoughts on upcoming events and/or of conferences we'd want to table/present at

i. Behavioral Health Summit - December 9th-10th

b. PCBNH Swag

SWAG for events - Hannah will send SWAG Spreadsheet

For conference: One-pager, QR code, tablecloth, pop-up sign

Upcoming Opportunities: Behavioral Health Summit @ Partnership Table

8. IC&RC Update

a. Fall 2024 meeting recap

Our Caucus is NE states, NY, NJ + Puerto Rico -Redistricting of caucuses

Officer Terms - Keep to 2 years

Legislative update from ICRC Lobbyist: 10% Decline in substance related death, Higher with Heroin + Fentanyl, Harm Reduction Pushback, STAR Loan Repayment, DOL funding to increase SUD Workforce, Good ROI data through SBIRT, NH Approved 1115 re-entry waiver, Prevention Specialist Job Application Designation Submitted

9. New Business
 - a. Office Hours
 - i. Coverage for December 5 – Greg & Kristie
 - ii. Office Hours 2025 - Complete poll for office hours, please put all availability
 - b. 2025 Annual Meeting date – 6/12/24 (Summer school has been moved to first week in June)
IC + RC Nomination Form
10. Citizen's Comments
11. Next Meeting: **Thursday, January 30th, 2025 from 10:00am - 12:00pm**
 - a. This will serve as our February Board Meeting

