

BOARD OF DIRECTORS

PREVENTION CERTIFICATION BOARD OF NEW HAMPSHIRE

Meeting Minutes

April 4, 2024 10:00 am-11:30 am

Zoom only due to weather

Attendees: Greg Williams, Sarah Shanahan, Priscilla Davis, Julie Yerkes, Ryan Barry, Erin Masury, Marissa Carlson, Kimbly Wade

1. Call to order & Moment of Silence 10:08am

2. Consent Agenda

- a. Minutes
- b. Consultant's Report
- c. Treasurer's report
- d. Julie moves to accept consent agenda, Sarah seconds, All Ayes

3. Admin Update

- a. 2 ACPS &/ A CPS 'cation Current Count of Cert: 57
- b. Priscilla has created a guide for Hannah
- c. Need to assign credentials to Hannah
- d. 990 filed via e-postcard
- e. Updated APCS approval letter
- f. Application committee meeting on Tuesday (very productive, small changes to resolve conflicts and for clarity)

4. NACF update

- a. Julie & Marissa presented at COP
- b. Julie offered to do in-person support
- c. Lunch & Learn hosted by Kimbly

5. Communications & Events

- g. Logo designs sent for feedback
- h. Where are they now? survey will be sent
- i. Quarterly Newsletter
 - i. Updates
 - ii. Nominations for CPS of the year
- e. Annual Meeting - Thursday June 6th
 - i. Ryan reserved NH Audubon for 4 hours (1 hour pre and post event)

- j. Food - Do we have a budget? Options: Charcuterie by Candace, The Works, Shaws, Batulos kitchen works breakfast
- k. Save the Date (Invitation to be Created)
- l. Identify keynote speaker (Prevention services, Leadership, Is the State able to speak?)
- m. Targeted invites: First ACPS, First CPS (2006), All CPS of the year

5. New Business

- a. Extend 10-12 Meeting time
- b. PCBNH Virtual Office Hours – Revisit Coverage Schedule
- c. Upcoming IC&RC Spring Meeting

Meeting adjourned @ 11:33 am