

BOARD OF DIRECTORS

PREVENTION CERTIFICATION BOARD OF NEW HAMPSHIRE

Meeting Minutes

December 7, 2023 10:00 am-11:30 am

Attendees: Kristie Curtis, Sarah Shanahan, Marissa Carlson, Ryan Barry, Greg Williams, Priscilla Davis, Melissa Lee, Erin Masury (NHADACA), Julie Yerkes

1. Call to order & Moment of Silence 10:08am
2. Welcome & Introductions
3. Consent Agenda
 - a. Minutes- review and confirm end time of last meeting
 - b. Consultant's - Priscilla corrected dates
 - c. Clarify Treasurer's report
 - d. Sarah moves to accept corrected minutes, Julie seconds, All Ayes
4. Committee Updates
 - a. Peer Review - No Updates
 - b. Communications Committee
 - i. Melissa: Newsletter out.
 - ii. Ryan: Hannah worked on 1 pager w/ QR code, 2 pager finalized (quick guide), wrote narrative for new NHCF request, will look into QR code tracking
 - iii. Julie: Tabled @ NHBHS
 - a) Julie will send NHADACA slides
 - b) Next Newsletter
 - c) Google form TBD
 - d) Logo TBD
 - iv. Printed & Digital Collateral
 - v. Ryan will send out PDFs
 - vi. Drive Update from Hannah
 - c. Events:
 - i. Next year NHPCB Meet & Greet at NHBHS will be announced in advance in brochure,
 - ii. Bring swag, create Elevator pitch,
 - iii. Send updates when we see relevant events
 - iv. New England School (June)
 - v. June 6th Annual Mtg
 - vi. For Annual Meeting: pin, durable sash, logo, swag
 - vii. Schedule January Zoom to plan Annual Meeting
5. Admin Update
 - a. Priscilla: Lots of interest in Advanced
 - b. Requests/Inquiries around reinstatement as advanced CPS
 - c. Manual & Applications need revisions

d. ICRC Seal -create NIH seal for Advanced Certificate (Need logo)

6. ICRC Update

- a. State Opioid Response funds may impact prevention funding in some states
- b. STAR Act Continuing - Announce in Feb. newsletter w/ updated list of approved worksites
- c. SAMHSA Targeted Capacity Expansion Grant
- d. Increase certification of Prevention Professionals
- e. Region 1 Caucus Leader -Marissa Carlson!

7. Revocation Policy Review

- a. Julie: Concerns from funders about a CPS in a public role with an Ethical Violations Complaint from 2018
- b. At the time of the complaint the process could not be anonymous, and no one felt safe coming forward because of the position of power the individual had been placed in
- c. New policy: anonymous complaints will be reviewed by committee
- d. Letter shared w/ media
- e. Ask author of letter if they would like a revocation investigation re-opened
- f. Share: Prev. policy-timeline-current policy Julie/Priscilla Marissa meet to create

Draft of Response:

“The NHPCB is committed to the long-term health and safety of all, as part of our mission to... Previously, in an effort to protect preventionists from slander, our revocation policy did not allow a decision of revocation to be made based on anonymous reports.

It became clear that this policy created barriers to reporting for those who were experiencing ethical violations from individuals in positions of power or authority. We have updated our policy as of (Date) to create a process more accessible to those who have been harmed.”

8. Old Business

- a. CEU's Priscilla requested sheet from NCHC & received
- b. Waiting on NHA DACA

9. New Business continued

10. Citizen's Comments

- a. n/a Marissa will send email to vote
- b. Julie: Can we get CPS + ALPS info at NHADACA?

Sarah moves to adjourn meeting. Julie seconds. All approve. Marissa ends meeting at 11:30am.