



# Prevention Specialist Certification

## NH Prevention Certification Board

### Purpose:

The purpose of prevention certification is to recognize and ensure that substance abuse prevention practitioners meet competency standards established by the International Certification Reciprocity Consortium (IC&RC) and the New Hampshire Prevention Certification Board.

### Who Can Become Certified?

Professionals and volunteers who work in a variety of sectors with a focus on any aspect of the continuum of care of substance misuse and other health issues facing New Hampshire Residents. Requirements for certification vary depending on whether or not the applicant holds an Bachelors Degree or higher.

### Process:

Certification is a two step process:

1. Submit a complete application including documentation of Education and Experience hours. The application can be submitted prior to taking the exam or up to 6 months after taking the exam.
2. Successfully complete the IC&RC Prevention Specialist Exam. The exam is computer-based and offered at designated test centers.

### Cost:

The total cost for certification is \$250. This is required at the time of application or when scheduling your exam. If you do not pass the exam and need to retake it, you can do so for \$125 as long as it's within 6 months. Insufficient applications are returned for completion and applicants are assessed a \$25 charge.

### For Additional Information:

For additional information or assistance, please contact us by calling 603-573-3302 or by e-mailing [nhpreventcert@gmail.com](mailto:nhpreventcert@gmail.com).

All certification materials (including the manual, application, and additional resources) can be accessed at [www.nhpreventcert.org](http://www.nhpreventcert.org).

### Ensuring Competency:

Certification assures the field that the individual is competent in the following domains and disciplines

#### IC&RC Prevention Performance Domains:

- ◆ Planning and Evaluation
- ◆ Prevention Education and Service Delivery
- ◆ Communication
- ◆ Community Organization
- ◆ Public Policy and Environmental Change
- ◆ Professional Growth and Responsibility

#### CPS Required Educational Disciplines:

- ◆ ATOD
- ◆ Prevention Ethics

*Made possible by funding from NH DHHS Bureau of Drug and Alcohol Services*



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### Requirements for Certification:

Certification requirements vary depending on whether or not the applicant holds a Bachelors Degree (or higher degree). Requirements are displayed in the table below. Additional detail can be obtained in the *Prevention Certification Manual*.

		Bachelors Degree or Higher	Without a Bachelors Degree	Additional Detail
Experience Requirement	Total Hours	2,000 hours	4,000 hours	Total hours are calculated based on start/end dates and average weekly schedule. Hours are documented on the <i>Documentation of Experience</i> form which must be signed by a Supervisor or Program Director. Supervised hours in each of the Prevention Performance Domains are documented on the <i>Documentation of Supervision</i> form which must also be signed by the Supervisor or Program Director.
	Supervised Hours (included in Total Hours)	120 hours	240 hours	
	IC&RC Domains (included in Supervised Hours)	10 hours/ domain	20 hours/ domain	
Education Requirement	Total Hours	120 hours	240 hours	<p>At least 50% of coursework for initial certification must be pre-approved by an IC&amp;RC Prevention Certification Board. Workshop facilitators apply for CEUs and can let you know if the workshop qualifies. For those who hold a Bachelors Degree or higher, a copy of transcripts must accompany application (related coursework to be counted (up to 40 hours) must have been completed within the past 5 years). If you don't have certificates of completion for credit hours, you must fill out the form titled <i>For Undocumented Training</i>, which must be signed by a Supervisor. This form can only be used for 30% of total education.</p> <p><u>Allowable Education:</u> Continuing Education Units from an accredited college or university, education approved by an IC&amp;RC member board, CAPT on-line trainings or other approved on-line trainings as listed on website, education sponsored by State of NH Departments, education sponsored by Substance Abuse Coordinating Agencies.</p>
	Hours by Domain (included in Total Hours)			
	Please note that at least 50 hours across the Domains must be ATOD related.			
	Planning and Evaluation	6 hours	6 hours	
	Prevention Education and Service Delivery	6 hours	6 hours	
	Communication	6 hours	6 hours	
	Community Organization	6 hours	6 hours	
	Public Policy-Environmental Change	6 hours	6 hours	
	Professional Growth and Responsibility	6 hours	6 hours	
	Prevention Ethics Training	6 hours	6 hours	
Additional Hours Across Disciplines	78 hours	198 hours		

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