

**NH Prevention Certification Board Meeting**  
**Fox Memorial Chapel, 105 Pleasant Street, Concord, NH 03301**

**Attendance:** Marissa Carlson, Julie Yerkes, Jill Burke, Priscilla, Anni Stanley-Smith, Carrie McFadden, Sarah Shanahan

1. Call to Order – Moment of Silence: Marissa welcomed everyone in attendance and asked for the room to provide introductions. Following introductions Jill Burke, DHHS, spoke on the importance of prevention specialist. She shared that the Bureau wants to partner with the board on the importance of a prevention workforce. Next Jill spoke about the awardee Kim Hayley and all her qualities as a prevention specialist.
2. NH CPS of The Year 2022 – Marissa announced the CPS of the Year winner, Kim Hayley of Second Start. Kim was recognized for her more than 34 years of service in the prevention field.
3. Report on Board Activities in FY22 – Marissa shared an update on all our work to date in theme with celebrating success in the prevention field. 59 specialists have been certified to date. We updated our process for when someone lapses within their certification. Created a streamlined training CEU approval process to make it an annual process. The North Country Health Consortium and NHADCA have both signed up for the pre-approval process. Nominated Liz Brochu for the International CPS of the Year. Marissa will be representing NH at the IC&RC annual conference in Las Vegas.
4. Consent Agenda – Marissa asked for comments on the consent agenda. She noted an error in the minutes and asked for Nashville to be changed to National. Sarah Shanahan moved to accept the consent agenda with the amendment to the minutes and Carrie seconded. There was unanimous approval.
5. Julie shared that she recruited two new peer review team members She also mentioned that folks in the field have advocated for a prevention certificate that includes a more associate level that is entry level and foundational for basic prevention principles. Sarah shared that there is a need for something similar in domestic and sexual violence educators as well.
6. Admin Update – Priscilla shared they've done our taxes and submitted our contract documents.
7. Old Business –
  - a. Advanced Credential – Marissa encouraged folks to review the advanced credential by June 21<sup>st</sup> and provide her feedback.
  - b. Marketing – Marissa reviewed the need for marketing to attract new CPS's. She and Julie are putting together a request for the Charitable Foundation on some needs.
8. New Business –

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9. Citizen's Comment – There was a comment on the trainings required to do other roles are so similar to a CPS that many people don't know they are close to being certified.

**Next Meeting: August 4, 10:00-11:30 Location TBD**