

Board of Directors
State of New Hampshire Prevention Certification

April 24, 2017

Meeting Minutes

Attending: Tim Lena, Mary Forsythe-Taber, Courtney Gray, Priscilla Davis (administrator), Elena Van Zandt, Charlotte Scott (phone), Donna Arias, Valerie Morgan (BDAS)

The meeting was called to order at 8:37am with a moment of silence.

1. Welcome & introductions
2. Consent agenda. Feb Minutes approved. **Tim** motioned to approve admin minutes, **Charlotte** seconded. Consent agenda report & treasurer's report, **Courtney** made a motion to approve consent agenda, **Elena** seconded, all approved.
3. Peer Review – **Tim**. Very busy with CEU approvals and recerts, as reflected in the admin report. Discussion about adding additional peer reviewer. **Priscilla** to send a survey out to all certified to gauge additional reviewers.
4. Workforce Development Committee –**Priscilla** (note- Marissa is at IC&RC meeting). Getting mentees and mentors has been challenging. Once mentees were on board, getting mentors became an additional challenge. Three pairs are confirmed. The kickoff meeting is scheduled for May 1st. Reviewed individual pairs and draft agenda and slides for meeting were provided to board for review. Some concern was expressed from board about a mentor/mentee match where mentor is not currently CPS, but is matched with a newly certified individual. Donna will follow-up with Marissa around this decision.
5. Testing & IC&RC update – No registered computer based tests coming up yet. **Marissa** is currently at the spring IC&RC meeting and will provide updates on the IC&RC spring meeting at the board's next monthly meeting in June.
6. Old business –
 - a. CPS certification program at SNHU. **Mary** had a conversations with SNHU and Manchester Community College about classes for CPS- and they are also interested. **Courtney**- asked whether would it make sense to develop a curriculum that we could develop for universities to use for CPS. Courtney to consider options, and will report out at June meeting.

